



განათლების ხარისხის განვითარების ეროვნული ცენტრი
NATIONAL CENTER FOR EDUCATIONAL QUALITY ENHANCEMENT

Accreditation Expert Group Report on Higher Education Programme

Bachelor's Degree Program in Law
Tbilisi Humanitarian Teaching University

Date(s) of Evaluation
06.11.18

Report Submission Date
03.11.18

Tbilisi
2018

HEI's Information Profile

Name of Institution Indicating its Organizational Legal Form	Tbilisi Humanitarian Teaching University
HEI's Identification Code	206046045
Type of Institution	Limited Liability Company

Higher Education Programme Information Profile

Name of the Programme	Law
Level of Education	Bachelor's
Qualification Granted Indicating Qualification Code	06 Bachelor of Law
Language of Instruction	Georgian
Number of Credits	240
Programme Status (Authorized/ Accredited/New)	Accredited

Expert Panel Members

Chair (Name, Surname, University/organization/Country)	Haluk Kabaalioglu – Professor at Istanbul University
Member (Name, Surname, University/organization/Country)	Vakhtang Zhvania, PhD Student at Iv. Javakhishvili State University, Faculty of Law; Coordinator of BA program in Law, International Black Sea University.
Member (Name, Surname, University/organization/Country)	Tatia Uberi, PhD Student at Caucasus University, School of Law;

	Invited Lecturer at Tbilisi State University, Faculty of law; Caucasus School of law and Caucasus School of Tourism.
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Accreditation Report Executive Summary

▪ General information on the education programme

The BA programme in Law at the law faculty of Tbilisi Humanitarian University is carried out since 2005, first after the institutional accreditation. In 2013 the new Law BA programme was submitted and granted accreditation. Totally programme was modified 5 times, in 2014 changes were made in the programme according to the previous accreditation expert panel recommendations.

Bachelor of Law program, according to the last edition, offers students 320 ECTS credit volume mandatory and elective disciplines. The program is based on theoretical and practical profile. 240 ECTS credits required for granting BA in Law is distributed as follows: -30 ECTS credits are allocated for mandatory courses, including 20 credits dedicated to one European language of the student's choice (English or German); -155 ECTS credits are allocated for the mandatory basic disciplines, including 10 credits - undergraduate research paper, 10 credits - professional practice; Practicum in specialization (5 credits) will be conducted on the basis of the three syllabus - Practicum (moot courts) in Public Law; Practicum (moot courts in private law), Practicum (moot court) in Criminal Law - based on a student's choice; -to be granted 55 ECTS credits, 135 ECTS volume elective disciplines are proposed grouped in 5 modules; The student is entitled to concentrate in the following areas: Law (Law theory and methods, philosophy, history), public (constitutional or administrative) law, private law, criminal law, international law and / or the individual profile formation combining variety of specialized modules and / or academic disciplines (for example, in private law, with administrative law elements, etc.); Law (Law theory and methods, philosophy, history) module includes - 20 credits of elective academic disciplines; Public Law specialization module includes- 40 credits; Private law specialization module - 30 credits; Criminal Specialization module - 20 credits; International law specialization module - 25 credits.

▪ Brief overview of the accreditation site-visit

The expert panel spent the first day of the accreditation with briefings from the NCEQE, in comparing readings of the submitted documents, and in preparing questions for the site visit on the second day. The site visit took place on November 6, 2018, It was excellently planned by NCEQE and by THU, and consisted of a tour of the building and inspection of the facilities, and interviews with various groups: senior managers including the Rector and Dean, the QA team, the academic and invited staff, students and alumni and external stakeholders.

▪ Summary of education programme's compliance with the standards

According to the accreditation standards, BA Law programme:

Standard 1 – complies with the requirements;

Standard 2 – substantially complies with requirements;

Standard 3 - substantially complies with requirements;

Standard 4 - complies with the requirements;

Standard 5 - complies with the requirements.

▪ **Summary of Recommendations**

- Grading criteria in most part of the program syllabi is identical and the only difference is in divided points. The expert panel would recommend to organize each syllabi according to the personal interests and viewpoint, course specificity so that academic freedom of each lecturer will be protected.
- In some syllabuses should be given detailed assessment criterias. Also on final and midterm exams students should be suggested exam topics with two or more components to check the knowledge they received during the semester.
- University should check and process assessment criterias in some syllabuses, assessment should be given in detail form and the concrete criterias should be underlined which will be used by the professor.
- It is very important for internationalization process to develop motivation mechanisms above the students to select the academic staff lectures component led in a foreign languages, (English and German language); This approach is a very good way to develop the foreign language skills. Also involvement in exchange programs, in the various local and international projects, conferences and in other academic activities will help their career future developments. University should focus on establishment of international exchange opportunities for BA law program students. Continue working with existing and new international partners in order to use the best international practice in the program development.

▪ **Summary of Suggestions**

- It would be better for the university to undertake a minimum level of limit for the national exams and allow more students to learn the program.
- There are opportunities given to the academic and invited staff to publish their articles in the University's journal organize and participate in conferences proofs that the program objectives are achievable. However, it would be preferable if the University widens these directions and provides more incentives to the academic and invited staff to participate in different academic activities, for instance to involve them in different activities outside the University will it be research, grant projects, scientific conferences etc.;
- It would be better if Online database for instance "Heinonline" will be accessible from the library, to the students. Full access to the mentioned database gives the student top opportunity to study and make research, using comprehensive foreign sources and apply them in their study development.

▪ **Summary of best practices (If Applicable)**

The University offers elective subject: "Association Agreement between Georgia and the European Union (In June 2014, the EU and Georgia signed an Association Agreement, which entered into force on July 1 2016) both in Georgian and English language, this subject is very useful and internationally oriented one. Also, at the end of the BA program, University offers students so called "Repetitorium

Course” - This course is established to repeat/review studied basic subjects during the BA program and if needed introduce new topics, amendments and changes in to the Georgian Legislation.

- **In case of accredited programme, summary of significant accomplishments and/or progress (If Applicable)**

Compliance of the Programme with Accreditation Standards

1. Educational programme objectives, learning outcomes and their compliance with the programme

A programme has clearly established objectives and learning outcomes, which are logically connected to each other. Programme objectives are consistent with the mission, objectives and strategic plan of the institution. Programme learning outcomes are assessed on a regular basis in order to improve the programme.

1.1 Programme Objectives

Programme objectives define the set of knowledge, skills and competences the programme aims to develop in graduate students. They also illustrate the contribution to the development of the field and the society.

Descriptive summary and analysis of compliance with standard requirements

According to the provided documentation and interviews the expert panel concluded that the BA Law programme suggests to the students not only theoretical knowledge but also gives the chance to achieve practical skills which will help the student to use the theoretical knowledge in practice. This situation is in compliance with the demands of labor market and standards.

It should be mentioned that the objectives of the programme is relevant to the mission of the University, is realistic and achievable according to the labor market requirements.

It should be underlined that in the programme are participating high qualified academic and invited staff who have big academic and practical experience. This fact guarantees that the courses made by them will give the student opportunity to receive not only theoretical but also practical skills. The content of the courses suggested by the programme reflects demands and challenges of local and international market.

The good infrastructure resources of the University also serves the programme to function successfully. Such evidences ensures that the programme objectives are achievable. Students are suggested several elective courses in general, criminal, private and international Law which gives them possibility to deepen their knowledge in desirable field. High qualified academic and invited staff and courses distributed by them gives the student opportunity to easily continue on MA level.

Evidences/indicators

- Self – evaluation report
- Interviews with academic and invited staff
- Interview with the students
- CVs of academic and invited staff

Recommendations:
Suggestions for programme development:
Best Practices (if applicable):
In case of accredited programme, significant accomplishments and/or progress
Evaluation <input checked="" type="checkbox"/> Complies with requirements <input type="checkbox"/> Substantially complies with requirements <input type="checkbox"/> Partially complies with requirements <input type="checkbox"/> Does not comply with requirements

1.2. Programme Learning Outcomes
<ul style="list-style-type: none"> ➤ Programme learning outcomes describe knowledge, skills, and/or the sense of responsibility and autonomy, students gain upon completion of the programme; ➤ Programme learning outcomes assessment cycle consists of defining, collecting and analysing data; ➤ Programme learning outcomes assessment results are utilized for the improvement of the programme.
Descriptive summary and analysis of compliance with standard requirements <p>The courses of BA Law programme, according to the methodology and grades substantially ensures objectives and learning outcomes set by the component. Examination of the syllabuses of the courses given in the curriculum showed that part of syllabus must be checked and processed. In Some syllabuses assessment part is not fully processed and detailed. This means that in some courses achieving final results can occur some problems. Also it should be mentioned that qualification of academic and invited staff can compensate this situation somehow. During the interview the administrative staff of the programme mentioned that they are ready to consider above mentioned issues and recheck syllabuses once again. For example we can point on some syllabuses: “International criminal law”, “module of criminal law criminology”, “Comparative private law” and etc.</p>
Evidences/indicators <ul style="list-style-type: none"> • Interview with the faculty Dean • Interview with academic and invited staff
Recommendations: <p>University should check and process assesment criterias in some syllabuses, assesment should be given in detail form and the concrete cryterias should be underlined which will be used by the professor.</p>

Suggestions for programme development:
Best Practices (if applicable):
In case of accredited programme, significant accomplishments and/or progress
Evaluation <input type="checkbox"/> Complies with requirements <input checked="" type="checkbox"/> Substantially complies with requirements <input type="checkbox"/> Partially complies with requirements <input type="checkbox"/> Does not comply with requirements

Programme's Compliance with Standard

Standard	Complies with Requirements	Substantially complies with requirements	Partially Complies with Requirements	Does not Comply with Requirements
Educational programme objectives, learning outcomes and their compliance with the programme	✓			

2. Teaching methodology and organization, adequate evaluation of programme mastering

Programme admission preconditions, programme structure, content, teaching and learning methods, and student assessment ensure the achievement of programme objectives and intended learning outcomes.

2.1. Programme Admission Preconditions
Higher education institution has relevant, transparent, fair, public and accessible programme admission preconditions.
Descriptive summary and analysis of compliance with standard requirements Admission rules for the program are transparent, is accessible to all interested candidates, and provides equal opportunities to participate, for all the candidates with relevant knowledge skills and values. Admission process of BA Degree is based on Georgian legislation. Every interested candidate who will pass the national exams has opportunity to study at BA program. In exceptional cases established by law for a foreign citizen or a citizen of Georgia, A person shall be enrolled in accordance with the

<p>other rules established by the Ministry of Education and Science of Georgia on the basis of the Academic Council decision.</p> <p>Persons interested in entering the Bachelor Program have a relatively high minimum limit on national exams, this means that the university does not receive students who overcome the minimum level of national exams, but could not pass the limit established by the university. This fact ensures high level of enrolment, on the other hand this is a basis, for which small number of students are coming to the relevant program, and it can become challenge for the sustainability of the Bachelor Program.</p>
<p>Evidences/indicators</p> <ul style="list-style-type: none"> ○ BA program ○ Self-evaluation document ○ webpage ○ interviews with academic and administrative staff ○ interview with BA students
<p>Recommendations:</p>
<p>Suggestions for programme development:</p> <ul style="list-style-type: none"> • It would be better for the university to undertake a minimum level of limit for the national exams and allow more students to learn the program.
<p>Best Practices (if applicable):</p>
<p>In case of accredited programme, significant accomplishments and/or progress</p>
<p>Evaluation</p> <p><input checked="" type="checkbox"/> Complies with requirements</p> <p><input type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p> <p><input type="checkbox"/> Does not comply with requirements</p>

<p>2.2 Educational Programme Structure and Content</p>
<p>Programme is designed according to HEI's methodology for planning, designing and developing of educational programmes. Programme content takes programme admission preconditions and programme learning outcomes into account. Programme structure is consistent and logical. Programme content and structure ensure the achievement of programme learning outcomes. Qualification to be granted is consistent with programme content and learning outcomes.</p>
<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>BA program is based and developed on legal demands. Program combines modern approaches and attitude, meets modern market needs and fully highlights admission requirements. Also, learning outcome results are transparent that also meets modern standards.</p> <p>Program is structured in a way that students can comfortably pursue next quarter studies. It is guaranteed by the courses that student can take as a relative discipline.</p>

Program is based on plan – implement – check- develop principle, which gives the university the opportunity to continuously conduct monitoring, identify problems quickly and plan appropriate measures to eliminate problems.

In the program the system of prerequisite is constructed logically, which gives students the opportunity to overcome the compulsory subjects.

There is a lot of elective subjects in program, which give an opportunity to student to plan the semester according to his/her interests. Also should be mentioned importance of practical component in program. Student has possibility to pass practice in legal clinic of university, which is functioning correctly and also has many real case that's why work in above mentioned clinic gives real experience to student.

Evidences/indicators

- BA program
- Self-evaluation document
- webpage
- interviews with academic and administrative staff
- interview with BA students

Recommendations:

In some syllabuses should be given detailed assesement criertias. Also on final and midterm exams students should be suggested exam topics with two or more components to check the knowledge they received during the semester.

Suggestions for programme development:

Best Practices (if applicable):

In case of accredited programme, significant accomplishments and/or progress

Evaluation

- ☐ Complies with requirements
- ☒ Substantially complies with requirements
- ☐ Partially complies with requirements
- ☐ Does not comply with requirements

2.3 Course

- Student learning outcomes of each compulsory course are in line with programme learning outcomes; Moreover, each course content and number of credits correspond to course learning outcomes;
- Teaching materials listed in syllabi are based on the core achievements in the field and ensure the achievement of intended programme learning outcomes.

<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>BA program combines mandatory and elective subjects, that ensures better results. According to the program, on elective part, students have opportunity to choose relevant discipline, based on their interest. This is provided by the diversity of the elective subjects presented in the program.</p> <p>As for the number of credits and specific course results, credits, course content and its volume are interrelated. Totally the student must accumulate 240 ECTS to obtain the BA Degree.</p> <p>University owns one of the most qualitative electronic database “Hein Online”, which gives to all interested parts involved opportunity to make research on every field; step forward in the research process and do not limit their choice. This gives an opportunity to student in case of interest to involve in important process. In addition, university has a library where all necessary literature is available for a student to implement research according to their research interests.</p>
<p>Evidences/indicators</p> <ul style="list-style-type: none"> ○ BA program ○ Self-evaluation document ○ interviews with academic and administrative staff ○ interview with BA students ○ Electronic library data base ○ Library ○ Syllabus
<p>Recommendations:</p>
<p>Suggestions for programme development:</p>
<p>Best Practices (if applicable):</p>
<p>In case of accredited programme, significant accomplishments and/or progress</p>
<p>Evaluation</p> <p><input checked="" type="checkbox"/> Complies with requirements</p> <p><input type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p> <p><input type="checkbox"/> Does not comply with requirements</p>
<p>2.4 The Development of practical, scientific/research/creative/performance and transferable skills</p> <p>Programme ensures the development of students’ practical, scientific/research/creative/performance and transferable skills and/or their involvement in research projects, in accordance with the programme learning outcomes.</p>

Descriptive summary and analysis of compliance with standard requirements

BA program involves and pays sufficient importance to practical components, students have internship opportunity through various activities of law clinic, which is loaded with cases and gives students chance to enlarge practical experience.

University has concluded memorandums to different private or public institutions. Based on this memorandums Students are sent for practice courses. Students have lots of opportunities to use theoretical knowledge gained during the studying process and develop practical skills.

University pays attention to research component and gives students wide opportunities to step forward and participate in various research projects.

The university participates and organizes scientific conferences and BA program students are given an opportunity to be involved in these activities according to the spheres of their interest, as well as write publications and statements which is directly linked with enhancing their professional skills.

Besides, the university covers the costs for publishing of the articles prepared by the students and facilitates the process of publishing thereof in different international journals. It should be emphasized, that the quality of the above mentioned articles is being monitored which serves as a guarantee that the product is in compliance with the requirements.

Evidences/indicators

- BA program
- Self-evaluation document
- webpage
- interviews with academic and administrative staff
- interview with BA students

Recommendations:**Suggestions for programme development:****Best Practices (if applicable):****In case of accredited programme, significant accomplishments and/or progress****Evaluation**

- ☒ Complies with requirements
- ☐ Substantially complies with requirements
- ☐ Partially complies with requirements
- ☐ Does not comply with requirements

2.5 Teaching and learning methods

Program is implemented using student centered teaching and learning (SCL) methods. Teaching and learning methods correspond to the level of education, course content, student learning outcomes and ensure their achievement.

<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>BA program is distinguished and student-centered learning academic program. Its aim is to give the student an opportunity to be involved in different activities planned by the Head of the program. The program is also oriented on practical activities so that the student can be competitive on labor market.</p> <p>To be noted, learning techniques is corresponding to BA level. Also, each learning component is related to the main content of the program and is oriented on learning outcomes.</p>
<p>Evidences/indicators</p> <ul style="list-style-type: none"> ○ BA program ○ Self-evaluation document ○ interviews with academic and administrative staff ○ interview with BA students ○ Syllabus
<p>Recommendations:</p>
<p>Suggestions for programme development:</p>
<p>Best Practices (if applicable):</p>
<p>In case of accredited programme, significant accomplishments and/or progress</p>
<p>Evaluation</p> <p><input checked="" type="checkbox"/> Complies with requirements</p> <p><input type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p> <p><input type="checkbox"/> Does not comply with requirements</p>

<p>2.6. Student Evaluation</p>
<p>Student evaluation is conducted in accordance with established procedures. It is transparent and complies with existing legislation.</p>
<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>It should be noted that, grading of the students is regulated by the law, according to the interviews of students and academic personal the system is transparent.</p> <p>It should be noted that in the majority of syllabi the evaluation criteria are very general and are not presented in the form. For example, evaluation system in this different subjects as: “International Criminal Law”, Criminology, and international private law are different, that means that not only academic, but administrative stuff is also involved and prepared in organizing evaluation processes. That means students have opportunity to prepare in advance to certain type of discipline which provides complete studying process.</p>

<p>For example, subject “General Part of Criminal Law” where is mentioned that midterm exams includes theoretical issues and case studies, but there is not mentioned how many cases are analyzed, what is meant by theoretical issues and what is the number of criteria that is presented to the student, the specific points for what criteria are allocated and how student will be evaluated. Also subject “introduction to civil law” where is mentioned final exam is conducted in written form and its duration is 2 hours. In this case it’s general and student does not has opportunity to create an idea in advance how he/she will be evaluated. The same situation is in subject “international law of human rights” and also in other syllabi. The existence of these facts indicates that academic staff is less involved in organizing the assessment system and is mainly prepared by administrative staff. This circumstance is also the basis that the student does not have the opportunity to pretend and prepare for a particular discipline examination that prevents the conduct of the full-fledged learning process. Moreover, after interviewing academic stuff, despite of the fact that its provided by syllabi to solve once case which is 5 point, factually, solving the cases occur weekly, which is inconsistent to the evaluation criteria foreseen by syllabi.</p> <p>It’s also important to be pay attention about the syllabi, where its noted that in the part final exam or mid-term exam student is evaluated only by one component. For example, “law of rome”, in this discipline students will have 30 multiple choice questions. It should be noted that it will not reveal the real knowledge of the student. Therefore, it should be offered hybrid option. The same situation in the discipline of “world of state and law”.</p> <p>But in the context of the abovementioned syllabus, we see problems in evaluation of mid-term and final exams, such as "Repetitorium in the specialty", part of the evaluation in the Syllabus of these subjects is very general and not specific (detailed), which raises the question marks and there is a threat to have a planned outcome.</p>
<p>Evidences/indicators</p> <ul style="list-style-type: none"> ○ BA program ○ interviews with academic and administrative staff ○ interview with BA students ○ Syllabus
<p>Recommendations:</p> <p>Grading criteria in most part of the program syllabi is identical and the only difference is in divided points. The expert panel would recommend to organize each syllabi according to the personal interests and viewpoint, course specificity so that academic freedom of each lecturer will be protected.</p>
<p>Suggestions for programme development:</p>
<p>Best Practices (if applicable):</p>
<p>In case of accredited programme, significant accomplishments and/or progress</p>
<p>Evaluation</p> <p><input type="checkbox"/> Complies with requirements</p> <p><input checked="" type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p>

☐ Does not comply with requirements

Programme's Compliance with Standard

Standard	Complies with Requirements	Substantially complies with requirements	Partially Complies with Requirements	Does not Comply with Requirements
Teaching methodology and organization, adequate evaluation of programme mastering		X		

3. Student achievements and individual work with them

HEI creates student-centered environment by providing students with relevant services; programme staff ensures students' familiarity with the named services, organizes various events and fosters students' involvement in local and/or international projects.

3.1. Student support services

Students receive appropriate consultations and support regarding the planning of learning process, improvement of academic achievement, employment and professional development.

Descriptive summary and analysis of compliance with standard requirements

Based on the Self-evaluation report of the educational program with relevant enclosed documents, information of the accreditation site visit results, Tbilisi Humanitarian Teaching University LTD (hereinafter referred to as Higher Educational Institution/University) and as a result of the study and development of the Bachelor's degree Program of Law (hereinafter referred to as BA Program of Law), have been observed the following conditions: Educational Process Regulation Rules and Conditions by the Internal Legal Acts are determined clearly and well. It shall be noticed that information necessary for students in reference to the educational process and explained clearly in details. Students received proper consultations and support regarding the planning of learning process, improvement of academic achievement, employment and professional development. Faculty Administration, Head of the program and program academic staff are always ready to support students in planning their individual study plan and to answer students questions related to learning process. Students have opportunity to form their semester study plan during the academic registration, they can choose academic courses from elective subjects. As students note, procedures established by the Internal Legal Acts are available and easily understandable for them. Administration of the University cares on provision of all necessary information for them. A relevant electronic database exists for planning and implementation of the educational procedures. By means of them, students are provided with the detailed information on the educational process. Based on students' interviews university administration and academic staff is very supportive and

useful in the process of planning of each student's individual academic schedule. Timetable of lectures are flexible and students have opportunity to select suitable time for them.

One library spaces is available for the students, and PC study room. University Library is determined with the literature of multi profile content, mostly in Georgian Language, including, all the necessary books for BA law program under the syllabus. Legislative Herald of Georgia's online database; Cambridge journals Online, e-Duke Journals etc.(Agreement. N2018/29) are fully accessible. Online Library is also accessible, most of the books in other languages are accessible online, full access to the mentioned databases and library gives the student opportunity to study, using comprehensive foreign sources and apply them in their study development. The library has an electronic catalogue which is flexible. Students can use primarily the books themselves. A librarian facilitates distribution of the books.

In the scheme of engagement of the academic staff in the component of work with the BA students, availability of academic and invited personnel was ascertained. Individual meetings and consultations are also facilitated by the University. University provides students with information on conferences and moot courts, public lectures, supports how to apply for them, also itself it implements encouragement of successful students with scholarships. Students participate in local and international conferences, in imitated processes, University provides courtroom for Moot Courts, with all the necessary equipments.

The University is not involved in the Erasmus Program, but has partner universities where students can participate in exchange programs. The University implements the analysis of the program outcomes by the students to apply them for the future confirmation of achievements and facilitates further development of the educational programs. BA program of law, developed by the University, facilitates the student to evolve specific skills needed to develop their practical skills. In students opinion, the names and directions of the subjects are well established. The University offers BA students subject of Legal English and the academic staff lectures component led in a foreign languages, (English and German language); This approach is a very good way to develop foreign language skills. Employment prospective exists –Students are informed regarding the internship and employment opportunities. One semester is dedicated to professional practice. Students can choose practice options considering their interests. The University provides information on the vacancies and has an agreements on internship, between potential employers. Employers choosing interns above the students. some of them became employed and are still working there. Baccalaureate students of Law Clinic are fully involved. Their duties include: participation in the preparation of the documents, practicing lawyer managing the mentioned process. The information about planned projects, events and other activities are very transparent and each student has opportunity to participate. Despite the above-mentioned facts BA students' involvement rate in selecting the academic staff lectures component led in a foreign languages, (English and German language), exchange programs, scientific and other academic activities is very low. Students mentioned during the interview that some of them are interested in exchange programmes. But anyway there is a lack of international activities. Furthermore, students English language knowledge is not very high, which also prevents them to select subjects in English Language, participate in international projects and other academic activities.

Evidences/indicators

- Self-evaluation report of the educational program with enclosed documents,
- Syllabus,
- BA Program of Law,
- information of the accreditation site visit results,
- web-page.

Recommendations:

It is very important for internationalization process to develop motivation mechanisms above the students to select the academic staff lectures component led in a foreign languages, (English and German language); This approach is a very good way to develop the foreign language skills. Also involvement in exchange programs, in the various local and international projects, conferences and in other academic activities will help their career future developments. University should focus on establishment of international exchange opportunities for BA law program students. Continue working with existing and new international partners in order to use the best international practice in the program development.

Suggestions for programme development:

Best Practices (if applicable):

The University offers elective subject: “Association Agreement between Georgia and the European Union (In June 2014, the EU and Georgia signed an Association Agreement, which entered into force on July 1 2016) both in Georgian and English language, this subject is very useful and internationally oriented one. Also, at the end of the BA program, University offers students so called “Repetitorium Course” - This course is established to repeat/review studied basic subjects during the BA program and if needed introduce new topics, amendments and changes in to the Georgian Legislation.

In case of accredited programme, significant accomplishments and/or progress

Evaluation

- ☐ Complies with requirements
- ☒ Substantially complies with requirements
- ☐ Partially complies with requirements
- ☐ Does not comply with requirements

3.2. Master’s and Doctoral Student supervision

Master’s and Doctoral students have qualified thesis supervisors.

Descriptive summary and analysis of compliance with standard requirements

- Describe, analyze and evaluate programme’s compliance with the standard component requirements based on the information collected through programme Self-evaluation Report, relevant enclosed documents and Site Visit; the analysis has to reflect problematic issues (if applicable)

Evidences/indicators

- Component evidences/indicators including relevant documents and interview results

Recommendations:

Proposal(s), which should be considered by the institution to comply with requirements of the standards

Suggestions for programme development:
Non-binding suggestions for programme development
Best Practices (if applicable): <ul style="list-style-type: none"> ○ Practices, which prove to be exceptionally effective and which may become a benchmark or a model for other higher education programmes
In case of accredited programme, significant accomplishments and/or progress <ul style="list-style-type: none"> ○ Significant accomplishment and/or progress made by the programme after previous accreditation (If Applicable)
Evaluation <p>○ Please mark the checkbox which mostly describes your position related to the programmes compliance with this specific component of the standard</p> <p><input type="checkbox"/> Complies with requirements</p> <p><input type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p> <p><input type="checkbox"/> Does not comply with requirements</p>

Programme's Compliance with Standard

Standard	Complies with Requirements	Substantially complies with requirements	Partially Complies with Requirements	Does not Comply with Requirements
Student achievements and individual work with them		X		

4. Providing teaching resources

Programme human, material, information and financial resources ensure programme sustainability, its effective and efficient functioning, and achievement of intended objectives.

4.1 Human Resources
<ul style="list-style-type: none"> ➤ Programme staff consists of qualified people who have necessary competences in order to help students achieve programme learning outcomes; ➤ The number and workload of programme academic/scientific and invited staff ensures the sustainable running of the educational process and also, proper execution of their

<p>research/creative/performance activities and other assigned duties. Balance between academic and invited staff ensures programme sustainability;</p> <ul style="list-style-type: none"> ➤ The Head of the Programme possesses necessary knowledge and experience required for programme elaboration. He/she is personally involved in programme implementation; ➤ Programme students are provided with an adequate number of administrative and support staff of appropriate competence.
<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>Based on the Self-evaluation report of the educational program with relevant enclosed documents, information of the accreditation site visit results, Tbilisi Humanitarian Teaching University LTD (hereinafter referred to as Higher Educational Institution/University) and as a result of the study and development of the Bachelor's degree Program of Law (hereinafter referred to as BA Program of Law), have been observed the following conditions: The BA Law programme is served by the academic and invited staff of the University. All of them have the relevant qualification to conduct the proper teaching in their field. Most of them have the PhD in Law and are actively involved in professional development process. The Bachelor's programme academic/scientific and invited staff Members are involved have all the necessary competences in order to help students achieving the programme learning outcomes (including publications, professional experience, relationship with foreign university colleagues, involvement in international programmes). Programme academic/scientific staff is also in accordance with the sustainability of the educational process, which ensures the achievement of the program objectives. The main objective of BA Program is to provide the students not only with the theoretical knowledge and understanding of legal issues as well as to assure that the students have acquired the practical skills to use the theoretical knowledge in practice which is one of the crucial aspect for their future development. Academic and invited staff having a strong educational background and simultaneously a wide practical experience in the field of their teaching. The courses designed and taught by such professionals enable students not only to gain the theoretical knowledge in the relevant subject, but also to learn specifically how to apply it in practice.</p> <p>Opportunities given to academic and invited staff to publish their articles in the University's journal organize and participate in conferences proofs that the program objectives are achievable. However, it would be preferable if the University widens these directions and provides more incentives to the academic and invited staff to participate in different academic activities like conferences, trainings etc.</p> <p>The lectures are taught not only by the University's academic staff having academic degrees, strong academic background, long-term experience in teaching and research activity in the particular field of law, but also by invited lecturers as well as assistant professors among which are practitioners in the particular law direction and have high qualification in their profession. The BA Head of the Programme has the high competences and experience to run it and is involved in the organization of the Programme. Students are provided with an adequate number of administrative and academic staff. The experience related by the Students and Alumni during the interviews site visit confirms this point as well. Students and Alumni stressed the very useful and flexible way the BA Programme is organized and mentioned the fact that their choice for this program was the Head of the Program, academic and invited professors name and their qualification.</p>
<p>Evidences/indicators</p> <p>Self-evaluation report of the educational program with enclosed documents, Syllabus, BA Program of Law, information of the accreditation site visit results, web-page.</p>

Recommendations:
Suggestions for programme development: <p>There are opportunities given to the academic and invited staff to publish their articles in the University's journal organize and participate in conferences proofs that the program objectives are achievable. However, it would be preferable if the University widens these directions and provides more incentives to the academic and invited staff to participate in different academic activities, for instance to involve them in different activities outside the University will it be research, grant projects, scientific conferences etc.</p>
Best Practices (if applicable):
In case of accredited programme, significant accomplishments and/or progress
Evaluation <div style="margin-left: 40px;"> <input checked="" type="checkbox"/> Complies with requirements <input type="checkbox"/> Substantially complies with requirements <input type="checkbox"/> Partially complies with requirements <input type="checkbox"/> Does not comply with requirements </div>

4.2 Professional development of academic, scientific and invited staff
<ul style="list-style-type: none"> ➤ HEI conducts the evaluation of programme academic, scientific and invited staff and analysis evaluation results on a regular basis; ➤ HEI fosters professional development of the academic, scientific and invited staff. Moreover, it fosters their scientific and research work.
Descriptive summary and analysis of compliance with standard requirements <p>Based on the Self-evaluation report of the educational program with relevant enclosed documents, information of the accreditation site visit results, Tbilisi Humanitarian Teaching University LTD (hereinafter referred to as Higher Educational Institution/University) and as a result of the study and development of the Bachelor's degree Program of Law (hereinafter referred to as BA Program of Law), have been observed the following conditions: The BA Law programme is served by the academic and invited staff of the University. All of them have the relevant qualification to conduct the proper teaching in their field. Most of them have the PhD in Law and are actively involved in professional development process.</p> <p>University offers different scientific and teaching activities. Students with the academic staff are actively participating in these events. It should be mentioned that university organises every year law conference. The best participants of the conference are participating in other conferences organized among different Universities. Best topics are published in university journal.</p> <p>University has all important resources for research and material- technical infrastructure for Bachelor's law programme. See as well, point 4.3. (Material Resources). Some of them (members of</p>

academic/scientific staff) are involved in international projects. However, it would be preferable if the University widens these directions and provides more incentives to the academic, invited and scientific staff to participate in different academic activities like international conferences, trainings etc.

Evidences/indicators

- Self-evaluation report of the educational program with enclosed documents,
- Syllabus,
- BA Program of Law,
- programme budget, i
- nformation of the accreditation site visit results,
- web-page.

Recommendations:

Suggestions for programme development:

Professional Development of the academic, invited and scientific staff is carried out under the University. They have publications which are published in University journal. Some of them (members of academic/scientific staff) are involved in international projects. We suggest to involve the academic, scientific and invited staff in different activities outside the University will it be research, grant projects or scientific conferences. Also, meetings with academic and invited staff, in order to exchange experience, organising collective research projects on local and international level as well as scientific and career development would be the big step forward for future development.

Best Practices (if applicable):

In case of accredited programme, significant accomplishments and/or progress

Evaluation

- ☒ Complies with requirements
- ☐ Substantially complies with requirements
- ☐ Partially complies with requirements
- ☐ Does not comply with requirements

4.3. Material Resources

Programme is provided by necessary infrastructure and technical equipment required for achieving programme learning outcomes.

Descriptive summary and analysis of compliance with standard requirements

Based on the Self-evaluation report of the educational program with relevant enclosed documents, information of the accreditation site visit results, Tbilisi Humanitarian Teaching University LTD (hereinafter referred to as Higher Educational Institution/University) and as a result of the study and development of the Bachelor's degree Program of Law (hereinafter referred to as BA Program of Law), have been observed the following conditions: University is equipped with modern technologies. Every classroom has the computer and projector. Administration of the University cares on provision of all necessary information for them. A relevant electronic database exists for planning and implementation of the educational procedures. By means of them, students are provided with the detailed information on the educational process. Based on students' interviews university administration and academic staff is very supportive and useful in the process of planning of each student's individual academic schedule. Timetable of lectures are flexible and students have opportunity to select suitable time for them.

One library spaces is available for the students, and PC study room. University Library is determined with the literature of multi profile content, mostly in Georgian Language, including, all the necessary books for BA law program under the syllabus. Legislative Herald of Georgia's online database; Cambridge journals Online, e-Duke Journals etc.(Agreement. N2018/29) are fully accessible. Online Library is also accessible, most of the books in other languages are accessible online, full access to the mentioned databases and library gives the student opportunity to study, using comprehensive foreign sources and apply them in their study development. The library has an electronic catalogue which is flexible. Students can use primarily the books themselves. A librarian facilitates distribution of the books. Students participate in local and international conferences, in imitated processes, University provides courtroom for Moot Courts, with all the necessary equipments. To increase and improve the internationalisation process and international relationships teaching of English is very important. English language courses or course of professional English are included in the programme but after interviews with the students and graduates we discovered that interest to select subjects in foreign languages (English and German Languages) is very low. This situation reduces the opportunity for the students to take part in exchange programmes and to use foreign materials while studying process.

Evidences/indicators

- Self-evaluation report of the educational program with enclosed documents,
- Syllabus,
- BA Program of Law,
- information of the accreditation site visit results,
- web-page.

Recommendations:

Suggestions for programme development:

It would be better if Online database for instance "Heinonline" or "LexisNexis" will be accessible from the library, to the students, academic and scientific personal. Full access to the mentioned database gives them top opportunity to study and make research, using comprehensive foreign sources and apply them in their study development.

Best Practices (if applicable):

In case of accredited programme, significant accomplishments and/or progress

<p>Evaluation</p> <p><input checked="" type="checkbox"/> Complies with requirements</p> <p><input type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p> <p><input type="checkbox"/> Does not comply with requirements</p>
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<p>4.4.Programme/faculty/school budget and programme financial sustainability</p>
<p>The allocation of financial resources stipulated in programme/faculty/school budget is economically feasible and corresponds to programme needs.</p>
<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>Based on the Self-evaluation report of the educational program with relevant enclosed documents, information of the accreditation site visit results, Tbilisi Humanitarian Teaching University LTD (hereinafter referred to as Higher Educational Institution/University) and as a result of the study and development of the Bachelor's degree Program of Law (hereinafter referred to as BA Program of Law), have been observed the following conditions: The University/law faculty budget envisages the financial cost necessary for the implementation and the sustainability of the Bachelor's programme. University is private educational entity, which is funded by the payments of the students. The budget of the Bachelor's programme is addressed to the salary for academic and invited staff. Also, it includes the scientific leave, promotion, scholarships for students, purchasing the literature costs, publishing costs, which covers the scientific journal publishing payments. The Law School has a budget in accordance with its objectives and the requirements of the Bachelor's law Programme. By the way, Budget Heading Research Coast/ Staff Research Projects/Literature could be, if possible, reinforced, including exchange programmes, participation in international events, both for students and academic/scientific stuff.</p>
<p>Evidences/indicators</p> <ul style="list-style-type: none"> • Self-evaluation report of the educational program with enclosed documents, • Syllabus, • BA Program of Law, • programme budget, • information of the accreditation site visit results, • web-page.
<p>Recommendations:</p>
<p>Suggestions for programme development:</p> <p>The University and faculty of Law, in order to deeply achieve its objectives, could try to work more on development of grant/funding policy for Students, Academic and scientific staff. This point could also contribute to the attractiveness of the programme, to raise the level of internationalisation. (It should be mentioned that foundation grants, scholarships for students already exist).</p>
<p>Best Practices (if applicable):</p>

In case of accredited programme, significant accomplishments and/or progress
Evaluation <input checked="" type="checkbox"/> Complies with requirements <input type="checkbox"/> Substantially complies with requirements <input type="checkbox"/> Partially complies with requirements <input type="checkbox"/> Does not comply with requirements

Programme's Compliance with Standard

Standard	Complies with Requirements	Substantially complies with requirements	Partially Complies with Requirements	Does not Comply with Requirements
Providing teaching resources	X			

5. Teaching quality enhancement opportunities

In order to enhance teaching quality, programme utilizes internal and external quality assurance services and also periodically conducts programme monitoring and programme review. Relevant data is collected, analysed and utilized for informed decision making and programme development on a regular basis.

5.1 Internal quality
Programme staff collaborates with internal quality assurance service(s) available at the higher education institution when planning the process of programme quality assurance, creating assessment instruments, and analysing assessment results. Programme staff utilizes quality assurance results for programme improvement.
Descriptive summary and analysis of compliance with standard requirements The quality assurance department of the University regularly monitors the programme. For that reason regular assessment of the students and academic staff is done by using the surveys. The analysis of such assessment is used to develop the programme. Also it should be mentioned that before the site visit was held the head of the quality assurance department was changed. During the interview with the new head of the department the expert panel had the impression that in the future monitoring and developing of the programme will be carried out more frequently. During the interviews, expert panel was informed that the University is permanently taking into consideration the suggestions and ideas of the students. For example more hours were given to the practical component, also the course of criminalistics was removed from the curriculum of the programme. The quality assurance department controls and monitors the quality of the lectures

<p>conducted by the academic and invited staff, also the research activities of the academic and invited staff is checked, all this activities are very important for future programme functioning.</p> <p>Very important mechanism of monitoring the programme is peer review method, which means collaboration between the academic staff and University about the content of the programme. Also the University have implemented the internal assessment mechanisms, which means that University conducts the quantitative and qualitative research to analyse</p> <p>The opinions of students and stakeholders.</p>
<p>Evidences/indicators</p> <ul style="list-style-type: none"> • Interview with the Dean and the Head of Quality Assurance
<p>Recommendations:</p>
<p>Suggestions for programme development:</p>
<p>Best Practices (if applicable):</p>
<p>In case of accredited programme, significant accomplishments and/or progress</p>
<p>Evaluation</p> <p><input checked="" type="checkbox"/> Complies with requirements</p> <p><input type="checkbox"/> Substantially complies with requirements</p> <p><input type="checkbox"/> Partially complies with requirements</p> <p><input type="checkbox"/> Does not comply with requirements</p>

<p>5.2 External quality</p>
<p>Programme utilizes the results of external quality assurance on a regular basis.</p>
<p>Descriptive summary and analysis of compliance with standard requirements</p> <p>The BA Law programme is undergoing the procedures of reaccreditation, for that purpose University prepared all necessary documentations according to the procedures. Also University is working on self-assessment report which should be presented at NCEQE in every three year.</p> <p>It is important that University evaluates the study programme involving invited experts in the process and tries to consider all the recommendations and opinions in the development of the programme. Bove mentioned procedures guarantees the development of the programme in right direction which will answer the main challenges. The invited experts are selected according to the criterias provided by the University. According to the regulation experts should be independent, without having private or conflict of interest that insures the importance of the recommendation they provide.</p> <p>Also it should be mentioned that University permanently orders the research of the labor market to the private research company. Results are analyzed and considered.</p>
<p>Evidences/indicators</p>

Interview with the Dean and the Head of Quality Assurance
Recommendations:
Suggestions for programme development:
Best Practices (if applicable):
In case of accredited programme, significant accomplishments and/or progress
Evaluation <input checked="" type="checkbox"/> Complies with requirements <input type="checkbox"/> Substantially complies with requirements <input type="checkbox"/> Partially complies with requirements <input type="checkbox"/> Does not comply with requirements

5.3. Programme monitoring and periodic review
Programme monitoring and periodic review is conducted with the involvement of academic, scientific, invited, administrative staff, students, graduates, employers and other stakeholders through systematically collecting and analysing information. Assessment results are utilized for programme improvement.
Descriptive summary and analysis of compliance with standard requirements The BA Law programme is monitored every year. Quality Assurance department provides surveys for students, academic and invited staff. University has frequent communicates with employers, graduates and other stakeholders. According to their opinion and suggestions programme is developed and modified.
Evidences/indicators
Interview with the Dean and the Head of Quality Assurance
Recommendations:
Suggestions for programme development:
Best Practices (if applicable):
In case of accredited programme, significant accomplishments and/or progress

Evaluation

- ☒ Complies with requirements
- ☐ Substantially complies with requirements
- ☐ Partially complies with requirements
- ☐ Does not comply with requirements

Programme's Compliance with Standard

Standard	Complies with Requirements	Substantially complies with requirements	Partially Complies with Requirements	Does not Comply with Requirements
Teaching quality enhancement opportunities	X			

HEI's Name: Tbilisi Humanitarian Teaching University

Higher Education Programme Name: Bachelor Law Programme

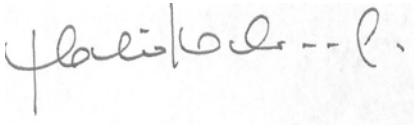
Number of Pages of the Report: 27

Programme's Compliance with the Standard

Standard	Complies with Requirements	Substantially complies with requirements	Partially Complies with Requirements	Does not Comply with Requirements
1. Programme objectives are clearly defined and achievable; they are consistent with the mission of the HEI and take into consideration labour market demands	X			
2. Teaching methodology and organization, adequate evaluation of programme mastering		X		
3. Student achievements and individual work with them		X		
4. Providing teaching resources	X			

5. Teaching quality enhancement opportunities	X			
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[Expert Panel Chair's](#)
 Haluk Kabaalioglu



[Expert Panel Members'](#)
 Vakhtang Zhvania



Tatia Uberi

