

Strategic Goal	Task	Activity	Indicator	Evidence	Implementation period													Responsible structural unit / authorized person	Auxiliary structural unit / authorized person	Human resources	Financial resource			Material Resources	Note
																							Total budget of activities		
Task 1.1: Organizational arrangement tailored to the needs of the center and the opportunity for its institutional development are provided.	1.1.1 Implementation of employee performance evaluation system	100% of employees subject to evaluation according to the evaluation rule are included in the system	Analysis document of the evaluation results	X	X	X	X	X	X	X	X	X	X	X	X	X	HR management and documentation department	All structural units of the Center	Existing Resources	Administrative expenses	Budget of the center	Existing Resources	The initiative for this activity was endorsed by the responsible service and derives from the objectives outlined in activity 1.1.1 of the 2023 action plan (piloting the employee performance evaluation system)		
	1.1.2 Analysis of the results of employee performance evaluations is carried out with the goal of professional development	Taking into account the evaluation results, at least 30% of the relevant staff development measures have been identified and implemented	Document for identification of needs; Documentation of events				X	X	X	X	X	X	X				HR management and documentation department	Procurements and Logistics Department; Financial Department;	Invited specialist	Administrative expenses	Budget of the center	Existing Resources	The activity is based on the results of the internal situational analysis of the processes. As well as on the CAF self-evaluation report and identified areas for improvement.		
	1.1.3 Creating a new employee adaptation system	In the process of adaptation, the employee is provided with a training package and a mentor provided by the adaptation program	Methodological document of adaptation; Adaptation program training package	X	X	X	X	X	X	X	X	X	X	X	X	X	HR management and documentation department	Procurements and Logistics Department; Financial Department;	Existing Resources	Administrative expenses	Budget of the center	Existing Resources	HR management and documentation department initiative		
	1.1.4 Developing an action plan in accordance with the new law on personal data protection	A minimum of three training sessions have been conducted following the recommendations developed by the Personal Data Protection Service in the realm of personal data protection	Training material				X	X	X	X	X	X	X	X	X	X	Person responsible for providing and proactively publishing public information	Procurements and Logistics Department	Existing Resources	Administrative expenses	Budget of the center	Existing Resources			
	1.1.5 Development of regulatory documents in the direction of personal data protection in the center	A personal data protection policy document has been developed in accordance with the recommendations	Regulatory act	X	X	X	X	X	X	X	X	X	X	X	X	X	Person responsible for providing and proactively publishing public information	Legal Department	Existing Resources	Administrative expenses	Budget of the center	Existing Resources			
	1.1.6 Providing training on labor safety issues.	At least three training sessions on labor safety issues have been conducted for a minimum of 50% of the employees whose primary workspace is within the center.	Training materials		X	X	X	X	X	X	X	X	X	X	X		Occupational Safety Specialist		Existing Resources	Administrative expenses	Budget of the center	Existing Resources			
	1.1.7 Simulation of the evacuation plan	At least one simulation of the evacuation plan has been provided for the center employees	Advance notice sent to employees via e-mail				X	X									Occupational Safety Specialist		Existing Resources	Administrative expenses	Budget of the center	Existing Resources			
	1.1.8 Investigation of the digital competence needs of the center's employees	A study has been conducted, which identified the needs of the center's employees in the direction of digital competences	Prepared document of the needs		X	X	X	X									Planning, Research and International Relations Department	Human Resources Development and Case Management Service; Procurement and material-technical provision service	Existing Resources	Administrative expenses	Administrative expenses	Existing Resources	The activity is initiated based on the findings of the CAF self-evaluation		
Task 1.2: The material and technical base of the center, software and management policy comply with the requirements established by the legislation and are focused on the development and effective work of the center.	1.2.1 Development of an adaptation plan for the workspaces at the center for disabled persons	A plan has been developed that envisages the arrangement of an adapted environment for persons with disabilities, taking into account the requirements established by the legislation of Georgia and the specifics of the building	Initiated draft plan		X	X	X	X	X	X	X	X	X	X	X	Procurements and Logistics Department	Occupational Safety Specialist;	Existing Resources	Administrative expenses	Budget of the center	Existing Resources	The activity is initiated based on the findings of the CAF self-evaluation			
	1.2.2 Development of a plan to ensure the physical security in the work and recreation spaces of the center	A plan has been developed, considering both the physical security mechanisms outlined by Georgian legislation and the specific features of the building	Initiated draft plan		X	X	X	X	X	X	X	X	X	X	X	Procurements and Logistics Department	Occupational Safety Specialist;	Existing Resources	Administrative expenses	Budget of the center	Existing Resources	The activity is initiated based on the findings of the CAF self-evaluation			
Task 1.3 Rational planning / use of resources is ensured and the level of financial independence of the Center is increased	1.3.1 Mapping the strategic planning and budgeting process	The processes of strategic planning and budget development are described	The elaborated mapping document	X	X	X	X									Planning, Research and International Relations Department	Financial Division	Existing Resources	Administration expenses	Budget of the center		The initiative stems from activity 1.3.1 of 2023 (involving the drafting of the 2024 budget application and piloting the preparation mode of the budget for the quality assurance service of professional education)			
	1.3.2 Compilation of 2025 budget projects in the directions of education quality assurance, qualification development, educational services and administration	Budget projects have been developed with corresponding directives, fully incorporating the principles of program budgeting	Developed projects	X	X	X	X	X	X	X	X	X	X	X	X	Financial Division	All the structural units			Budget of the center		The activity will be carried out within the working group			

Strategic Goal № 1: The institutional sustainability and operational efficiency is ensured by the organizational arrangement, resources and ongoing processes of the Center.

	1.3.3 Creation of the center's electronic payroll program	An electronic payroll program adapted to the needs of the center has been created, which works in pilot mode	Link to the created electronic payroll program	X X X X X X X X X X X X X X	Financial Division		4 000 GEL	Budget of the center			Risks associated with the processing of a large amount of information
Task 1.4: The activities of the Center are transparent, information about the activities of the Center is available to stakeholders	1.4.1 Enhancing the capacities of the Coordination Council of the center	A minimum of one working meeting has been conducted to enhance the capacities of the Coordination Council of the center	Materials reflecting the workshop	X X X X X X X X X X	Planning, Research and International Relations Department	Existing Resources	30 000 GEL	Budget of the center	Existing Resources	Existing Resources	A donor may be sought
Task 1.5: The center has introduced an internal quality assurance system in accordance with international practice	1.5.1 Description of the center's business processes	At least 70% of the center's business processes are described according to the inventory list	Business process description document	X X X X X X X X X X	Planning, Research and International Relations Department	All the structural units	Existing Resources	Administrative expenses	Budget of the center	Existing Resources	
	1.5.2 Development of the risk assessment methodology of the center's business processes and the 2024 action plan	Based on international experience/analysis, taking into account the best practices, the center has developed a methodology for risk assessment and analysis; A 2024 action plan for risk assessment has been developed	Methodology for risk assessment and analysis of center processes; 2024 Action Plan for Risk Assessment	X X X X X X X X X X	Internal Audit Department	Existing Resources	Administration expenses	Budget of the center	Existing Resources	Existing Resources	While developing the methodology, both international experience and methodological guides/documents provided by the Harmonization Center will be taken into account.
	1.5.3 In cooperation with process coordinators/implementers, in accordance with the 2024 action plan for risk assessment, description and assessment of risks	In accordance with the Center's risk assessment and analysis methodology, a minimum of three business process risks have been identified and evaluated as per the 2024 action plan for risk assessment	Register of risks of developed processes	X X X X X X X X X X	Internal Audit Department	Existing Resources	Administration expenses	Budget of the center	Existing Resources	Existing Resources	If necessary, close cooperation with the Center and the Internal Audit Department of the Ministry of Education and Science of Georgia will be established during the process of risk description and assessment
Task 1.6: Significant decisions are made by the Center with the involvement of stakeholders, using an evidence-based decision-making principle	1.6.1 Interim evaluation of the Center's 2021- 2025 strategy.	The strategy of the center is evaluated and the main results and areas for improvement, if any, are identified	Interim Evaluation Document	X X X X X X X X X X	Planning, Research and International Relations Department	All the structural units	Existing resource / invited specialist	30 000 GEL	Budget of the center	Existing Resources	It is necessary to find a donor
	1.6.2 Monitoring of international obligations within the competence of the center	International obligations have been monitored	Prepared document	X X X X X X X X X X	Planning, Research and International Relations Department	Higher Education Quality Assurance Department; Vocational Education Quality Assurance Department; General Education Quality Assurance Department; Early and Preschool Education Quality Assurance Service; Qualifications development department; Educational Services Development Department	Existing Resources	Administrative expenses	Existing Resources	Existing Resources	
	1.6.3 Study of international practice of thematic analysis	An international practice of thematic analysis has been prepared, examining the mechanisms for the development and implementation of thematic analyses in various countries.	Prepared document	X X X X X X X X X X	Planning, Research and International Relations Department	Existing Resources	Administrative expenses	Existing Resources	Existing Resources	Existing Resources	
	1.6.4 Revision/update of the methodological document of the center's thematic analysis	Considering the findings from the international practice of thematic analysis, the methodological document of the center's thematic analysis has been revised and updated	Updated methodological document	X X X X X X X X X X	Planning, Research and International Relations Department	Existing Resources	Administrative expenses	Existing Resources	Existing Resources	Existing Resources	Findings from a policy developed in 2023
	1.6.5 Implementation of comparative analysis of authorization standards	A comparative analysis, which establishes the similarities and differences of the authorization standards, is carried out (comparison of the standards of early and preschool education and general education, general education and vocational education, vocational education and higher education)	Analysis document	X X X X X X X X X X	Legal Department	Higher Education Quality Assurance Department; Vocational Education Quality Assurance Department; General Education Quality Assurance Department; Early and Preschool Education Quality Assurance Department; Qualifications development department	Existing Resources	Administration expenses	Budget of the center	Existing Resources	Existing Resources
Task 1.7: The center has a high level of publicity and a positive image	1.7.1 Preparation of the internal communication concept of the center's employees.	Based on the research results, the document of the internal communication concept of the center's employees has been developed	Concept Document	X X X X X X X X X X	Public Relations and Organizational Division	Human Resources Management and Case Management Service; Planning, Research and International Relations Office	Existing resources	Budget of the center	Existing Resources	Existing Resources	The activity is initiated based on the findings of the CAF self- evaluation
	1.7.2 Establishment of the open door day of the structural unit.	According to the pre- developed plan, on a designated day each year, the center's structural units provide updates on their ongoing activities, projects, and news in at least 12 meetings.	Documentation confirming events	X X X X X X X X X X	Public Relations and Organizational Division	All structural units of the Center	Existing resources	Budget of the center	Existing Resources	Existing Resources	The activity is initiated based on the findings of the CAF self- evaluation
	1.7.3 Enhancement of the information-sharing mechanism for center employees	Information about important news, activities, events and projects carried out by the center is shared via the center e- mail (everyone@ege.ge) (at least 30 emails)	Evidence of information sharing	X X X X X X X X X X	Public Relations and Organizational Division	All structural units of the Center	Existing resources	Administration expenses	Budget of the center	Existing Resources	Existing Resources

Strategic Goal № 3: The services provided by the Center are developed, flexible, easily accessible and user-oriented.

		3.1.5 To enhance the efficiency of the Apostille certification/legalization service delivery, digitized signatures and seal samples have been incorporated into the program	The Apostille and Legalization program now incorporates 52,000 samples of digitized signatures and seals, ensuring the accelerated provision of services to citizens	Samples included in the program	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Educational Services Development Department	Procurements and Logistics Department	Existing resource / invited specialist	Budget of the center	150,000 GEL				
	Task 3.2: Simplified administrative procedures have improved the quality of service provided by the Center	3.2.1 Developing the concept for a preferential service fee policy for socially vulnerable individuals and preparing the change project	A concept document has been created, encompassing information on preferential policies from at least three public service providers; The project of changes in fees has been initiated	Concept document; change project	X	X	X	X	X	X	X								Educational Services Development Department	Legal Department	Existing Resources	Budget of the center			Existing Resources	The activity is initiated based on the findings of the CAF self- evaluation	
		3.2.2 Implementation of customer satisfaction survey	Evaluation of customer satisfaction has been conducted in at least 5 service areas	Research document	X	X	X	X	X	X	X	X	X	X					Planning, Research and International Relations Department	Higher Education Quality Assurance Service; Vocational Education Quality Assurance Service; General Education Quality Assurance Service; Early and preschool education and education quality assurance service; Educational Services Development Service; Qualifications Development Service	Existing Resources	Administrative resource			Existing Resources		
	Task 3.3: Educational institutions receive center support services tailored to their needs	3.3.1 Development of a new concept for evaluating the activity of the center's expert corps	A new concept for assessing the activities of expert bodies for the quality assurance of education has been developed, incorporating a diversified approach and emphasizing the evaluation of processes.	Concept Document	X	X	X	X	X	X	X								HR management and documentation department	Higher Education Quality Assurance Service; Vocational Education Quality Assurance Service; General Education Quality Assurance Service; Early and Preschool Education Quality Assurance Service;	Existing Resources	Administrative resource			Existing Resources	The activity will be carried out within the working group	
	Task 3.4: Transparency and reliability of the accreditation procedures and standards for public servant's professional development program are ensured	3.4.1 Enhancing the capacity of institutions implementing vocational development programs for civil servants in the direction of quality assurance	Training sessions, information meetings, and regular consultation sessions have been conducted in the direction of quality assurance, which contributes to institutions aligning with accreditation standards and ensures a consistent understanding of the standards	Training / meeting materials			X	X	X	X	X	X							The person responsible for administering the accreditation process of professional development programs for civil servants.		Existing Resources	Budget of the center	Existing Resources		Existing Resources		
		3.4.2 Enhancing the capacities of the Council for Accreditation of Professional Development Programs of Vocational Civil Servants	One training session/information meeting has been conducted to facilitate the introduction of common approaches and a shared understanding of standards. Also, to inform the Council about the latest developments and changes in the field of vocational education	Training / meeting materials	X	X	X	X	X										The person responsible for administering the accreditation process of professional development programs for civil servants.		Existing Resources	Budget of the center	Existing Resources		Existing Resources		
		3.4.3 Conducting training sessions, informational meetings, and seminars to enhance the capacities of accreditation experts for programs related to the vocational development of professional civil servants	One training/informational meeting has been conducted, aiding in the introduction of uniform approaches and a consistent understanding of standards. Additionally, it served to inform the Council about the latest developments and changes in the field of professional education	Training / meeting materials	X	X	X	X	X	X	X	X	X	X						The person responsible for administering the accreditation process of professional development programs for civil servants.		Existing Resources	Budget of the center	Existing Resources			
Strategic Goal № 4: Effective quality assurance mechanisms adapted to the specifics of general education are introduced, taking into account national specifications, best foreign practices and modern challenges in accessing educational services	Task 4.1: Authorization Standards and Quality Assurance Procedures for General Education Institutions promote transparency in the authorization process and increase credibility of general education received in Georgia	4.1.1 Implementation of the updated system of authorization of general educational institutions	At least 100 public general educational institutions are authorized	Decisions of the authorization council	X	X	X	X	X	X	X	X	X	X	X	X	X		General Education Quality Assurance Service	Financial Assurance Service; Human Resources Management and Case Management Service; Procurement and Material-Technical Support Service; Public Relations and Organization Department.	Existing Resources	Administration expenses	Budget of the center		Existing Resources		
		4.1.2 Supporting public general education institutions in the process of self-assessment and the preparation of authorization applications	Support measures have been carried out for at least 100 public general educational institutions in connection with the self- evaluation and the preparation of authorization applications	Public school authorization applications	X	X	X	X	X	X	X	X	X	X	X				General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources		
		4.1.3 Supporting general educational institutions in the preparation of the development plan	Feedback/development plans for at least 100 schools have been prepared based on the report of the Expert Panel on Authorization	Development plans of public schools	X	X	X	X	X	X	X	X	X	X	X				General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources		
		4.1.4 Supporting private general education institutions in strengthening their institutional self-assessment capabilities	At least 150 private general educational institutions have been supported by measures aimed at strengthening institutional self- assessment capabilities	Completed self- evaluation document				X	X	X	X	X								General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources	
		4.1.5 Conducting a conference of general educational institutions	A conference of general educational institutions was held, summarizing the main findings of this year's administrative proceedings and facilitating the sharing of experiences	Documentation of the conference										X	X					General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources	
		4.1.6 Enhancing the capacity of educational resource centers in the process of authorization of general educational institutions	A package for strengthening educational resource centers has been prepared, trainings and workshops have been conducted with all educational resource centers	Capacity building package, training module, documentation confirming attendance at training sessions and workshops			X	X	X	X	X	X	X	X	X	X					General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources

		4.1.7 Enhancing the capacity of the members of the authorization council of general educational institutions	At least one informational/consultation meeting/training was held for the members of the Council regarding the specifics of the Council's activities, authorization standards and regulations	Documents confirming the meetings		X	X	X	X	X	X	X	X	X	X	X	X	General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources				
		4.1.8 Enhancing the capacity of the Appeals Council regarding general education quality assurance issues	A workshop was held to enhance the capacity of the new composition of the Appeals Council in relation to general education quality assurance issues	Materials of the working meeting			X	X										General education quality assurance sub-program	General Education Quality Assurance Service	Existing Resources	Administration expenses			Existing Resources				
	Task 4.2: Highly qualified experts are involved in the external quality assurance process of general education institutions	4.2.1 Enhancing the capacity of general educational institutions authorization experts, including in the direction of monitoring	At least 6 training/support events have been conducted for experts in accordance with the applicable regulations	Documentation of support measures	X	X	X	X	X	X	X	X	X	X	X	X	X	General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources	A donor will be sought			
		4.2.2 Conducting a conference for experts of the authorization of general educational institutions	A conference for experts of the authorization of general education institutions was held, summarizing the main findings of the current year's administrative proceedings and facilitating the exchange of experiences.	Documentation of the conference											X	X		General education quality assurance sub-program	General Education Quality Assurance Department	Existing Resources	Administration expenses			Existing Resources				
	Task 4.3: The transparent procedure for the recognition of foreign general education programs facilitates the availability of international programs within the country that provide high quality educational services through the implementation of a curriculum based on European values, in line with national general education objectives.	4.3.1 In line with the amendments made to the Law of Georgia "On General Education," a draft regulatory document outlining the procedures and conditions for entering into an agreement between the center and an authorized institution in a foreign country, responsible for recognizing general educational programs abroad, has been developed	A draft of the regulatory legal document has been developed, in accordance with the amendment in the law	Draft document	X	X	X	X	X									General Education Quality Assurance Department	Legal Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources				
		4.3.2 Implementation of changes in the agreements signed on the recognition of general education programs recognized abroad	The agreements regarding the recognition of general education programs from abroad have been modified to align with changes in the law	Changes in agreements						X	X	X	X	X				General Education Quality Assurance Department	Legal Department	Existing Resources	Administration expenses	Budget of the center						
Task 5.1: Standards and existing practice of authorization of vocational education institutions, as well as certification and / or acquisition of the right to implement vocational training and vocational retraining programs ensure the transparency, credibility of the process and involvement of the private sector in it.		5.1.1 Enhancing the capacity of the administrative staff in institutions that implement vocational education programs with respect to quality assurance issues	A series of training sessions has been conducted for the administrative staff of at least 30 vocational educational institutions. This initiative aims to foster consistent approaches to quality assurance issues and enhance understanding of the role and functions of administrative staff in implementing quality mechanisms	Training materials			X	X	X	X	X	X	X	X	X			Vocational Education Quality Assurance Department	Vocational Education Quality Assurance support sub-program									
		5.1.2 Enhancing the capacity of vocational education teachers in institutions implementing vocational education programs concerning quality assurance issues	A series of training sessions has been conducted for vocational education teachers from a minimum of 30 vocational educational institutions. This initiative aims to enhance the understanding of the role and functions of vocational education teachers in establishing uniform approaches to quality assurance issues and implementing quality mechanisms	Training materials			X	X	X	X	X	X	X	X				Vocational Education Quality Assurance Department	Vocational Education Quality Assurance support sub-program									
		5.1.3 Organizing a conference of educational institutions implementing vocational educational programs	A conference was held, during which the experience of educational institutions implementing vocational education programs was shared in relation to internal and external quality assurance mechanisms.	Conference materials										X	X	X			Vocational Education Quality Assurance Department	Vocational Education Quality Assurance support sub-program								
		5.1.4 Enhancing the capacity of educational institutions/legal entities implementing vocational training/vocational retraining programs in the direction of quality assurance	Capacity - building measures have been implemented for at least 30 institutions in the area of quality assurance, contributing to a consistent understanding of standards	Training/meeting materials			X	X					X	X					Vocational Education Quality Assurance Department		Existing Resources	Administration expenses	Budget of the center		Existing Resources	The activity was identified as a result of a customer satisfaction survey of the center's services.		
		5.1.5 Enhancing the capacity of the Council of Authorization of Vocational Education Institutions	A workshop was conducted to enhance the capacity of the Council of Authorization of Vocational Education Institutions, which contributes to a consistent interpretation of standards, the adoption of uniform practices, and the analysis of past practices. Additionally, to keep the Council informed about the latest news and changes in the field of vocational education	Materials of the working meeting							X	X	X	X	X				Vocational Education Quality Assurance Department	Vocational Education Quality Assurance support sub-program					Existing Resources	The activity was identified as a result of a customer satisfaction survey of the center's services.		
		5.1.6 Enhancing the capacity of the Board authorizing the right to implement a vocational training / vocational retraining program	A workshop was held in order to enhance the capacity of the Board authorizing the right to implement a vocational training / vocational retraining program, which contributes to a consistent interpretation of standards, the adoption of uniform practices, and the analysis of past practices. Also, to inform the Council about the latest developments and changes in the field of vocational education	Materials of the working meeting							X	X	X	X	X				Vocational Education Quality Assurance Department	Vocational Education Quality Assurance support sub-program					Existing Resources	The activity was identified as a result of a customer satisfaction survey of the center's services.		

Strategic Goal № 5: There is a system of best quality assurance in vocational education, based on European experience, which provides/promotes confidence in the qualifications issued in the field of vocational education in Georgia for the purpose of continuing education and/or employment in the national and international labor market.

	5.1.7 Enhancing the capabilities of the Appeals Council in relation to issues of quality assurance of vocational education	A workshop was conducted to enhance the capabilities of the newly composed Appeals Council in relation to issues of quality assurance in professional education	Materials of the working meeting			X	X										Vocational Education Quality Assurance Department							Existing Resources		
	5.1.8 Piloting the self-evaluation process of the heads of educational institutions implementing vocational educational programs based on the developed standards	Based on the developed standards, the piloting of the self-evaluation process of the heads of the educational institutions implementing professional educational programs has been carried out	Piloting results document	X	X	X	X	X	X								Vocational Education Quality Assurance Department	United Nations Development Program - "Modernization of Vocational Education System in Georgian Agriculture" VET 3		VET 3 Budget		UNDP				
	5.1.9 Developing a professional development program for heads of educational institutions implementing vocational educational programs	A professional development program for heads of educational institutions implementing vocational educational programs has been developed	Developed program	X	X	X	X	X	X								Vocational Education Quality Assurance Department	United Nations Development Program - "Modernization of Vocational Education System in Georgian Agriculture" VET 3		VET 3 Budget		UNDP				
	5.1.10 Development of a training module for the professional development of heads of educational institutions implementing vocational educational programs	A professional development training module for heads of educational institutions implementing vocational educational programs has been developed, which also encompasses key issues related to the standards of authorization for vocational educational institutions	Developed training module									X	X	X			Vocational Education Quality Assurance Department	United Nations Development Program - "Modernization of Vocational Education System in Georgian Agriculture" VET 3		VET 3 Budget		UNDP				
Task 5.2: Certified specialists of vocational education quality assurance and highly qualified specialists in the field are involved in the administrative proceedings for the authorization of vocational education institutions, as well as for certification and / or acquisition of the right to implement vocational training and vocational training programs.	5.2.1 Conducting trainings/informational meetings/seminars to strengthen the capabilities of experts in quality assurance of professional education	Following a survey of experts on quality assurance in vocational education, the needs of experts were identified. Subsequently, a training/informational meeting was conducted, aiming to foster the adoption of consistent approaches and a shared understanding of standards. The meeting also focused on evaluating the appropriateness of educational programs and their relevance to the requirements of the labor market	Training / meeting materials			X	X	X	X	X	X	X	X	X			Vocational Education Quality Assurance Department	United Nations Development Program - "Modernization of Vocational Education System in Georgian Agriculture" VET 3		VET 3 Budget		UNDP			The activity is defined based on the needs of the experts to ensure their further development	
	5.2.2 Organizing an annual conference of quality assurance experts in vocational education	A conference was held where new approaches, innovative methods, and best practices for the professional development of quality assurance experts in vocational education were shared	Conference materials										X	X	X		Vocational Education Quality Assurance Department	Vocational Education Quality Assurance support sub-program								
	5.2.3 Conducting training sessions/informational meetings in order to strengthen the capabilities of experts in the field	Training sessions have been conducted for a minimum of 20 field experts in line with the newly introduced qualifications, focusing on matters related to the quality assurance of updated vocational qualifications and educational standards	Training / meeting materials				X	X	X	X	X	X	X	X			Vocational Education Quality Assurance Department		Existing Resources	Administration expenses	Budget of the center			Existing Resources	The activity is defined based on the needs of the experts to ensure their further development	
	5.2.4 Certification of specialists in quality assurance of vocational education	Certification of quality assurance specialists of vocational education has been carried out, on the basis of which the number of quality assurance experts of vocational education has increased by at least 10%	List of certified vocational education quality assurance experts			X	X	X	X	X	X	X					Vocational Education Quality Assurance Department	HR management and documentation department	Existing Resources	Administration expenses	Budget of the center			Existing Resources	The activity is determined based on the needs of the service	
Task 5.4: Mechanisms for ensuring the quality of recognition of non-formal education in vocational education determine the credibility of the process	5.4.1 Enhancing the capacity of institutions implementing vocational education programs and legal entities implementing vocational training/retraining programs regarding issues of quality assurance for the recognition of non-formal education	Capacity building measures have been implemented for at least 50 institutions/legal entities regarding issues of quality assurance for the recognition of non-formal education (including the updated quality assurance regulations)	Training / meeting materials	X	X											Vocational Education Quality Assurance Department		Existing Resources	Administration expenses	Budget of the center			Existing Resources	The activity was identified as a result of a customer satisfaction survey of the center's services.		
	6.1.1 Implementation of cluster accreditation assessment process in the fields of business and administration studies has been implemented in 46 higher education institutions, covering no fewer than 205 higher education programs.	The cluster accreditation assessment process in the fields of business and administration studies has been implemented in 46 higher education institutions, covering no fewer than 205 higher education programs.	Conclusions and Decisions	X	X	X	X	X	X	X	X	X	X	X			Higher Education Quality Assurance Service	Financial Assurance Service; Public Relations and Organization Department and Human Resources Management and Case Management Service	Existing Resources	Administration expenses	Budget of the center			Existing Resources		
	6.1.2 Preparation of educational institutions involved in the authorization and accreditation evaluation process	Training sessions/workshops have been conducted with at least 30 educational institutions	Training/ workshops materials	X	X	X	X	X	X	X	X	X	X	X			Higher Education Quality Assurance Service	Procurement and Logistics Department; Public relations and organizational department; Qualifications Development Service	Existing Resources	Administration expenses	Budget of the center			Existing Resources		
	6.1.3 Preparation of appeal councils and invited council members for the accreditation of educational programs, authorization of higher educational institutions	At least 3 workshops were conducted for the members of the authorization of higher educational institutions, accreditation of educational programs and members of the appeal board	Documents confirming the conducted trainings, workshops			X	X	X									Higher Education Quality Assurance Service	Procurement and Logistics Department; Public relations and organizational department; Qualifications Development Service	Existing Resources	Administration expenses	Budget of the center			Existing Resources		

Strategic Goal 196: Existing external quality assurance mechanisms for higher education institutions and educational programs take into account national peculiarities and are fully harmonized with international standards

Task 6.1: External quality assurance standards and procedures for higher education are fully in line with the European Higher Education Area Quality Assurance Standards and Guidelines (ESG) and at the same time take into account national specificities.	6.1.4 Piloting evaluation of Doctoral Programs in Higher Education Institutions by new standards	Piloting evaluation of Doctoral Programs in Higher Education Institutions by new standards has been held in at least 3 higher education institutions	Findings of the Accreditation Evaluation of Doctoral Programs Involved in Piloting				X	X	X	X	X	X							Higher Education Quality Assurance Service	Financial Department; Public Relations and Organizational Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources				
	6.1.5 Introduction of QMS system in the authorization processes of higher education institutions	The procedure for using the QMS system has been developed; The system has been piloted in at least 2 higher educational institutions	The rule of using the QMS system; Documentation confirming the authorization carried out by using he QMS system				X	X	X	X	X	X	X	X	X					Higher Education Quality Assurance Service	Procurement and Logistics Department; Public Relations and Organizational Division.	Existing Resources	Administration expenses	Budget of the center		Existing Resources	For the implementation of the mentioned activity, the service depends on the Ministry of Education and Science of Georgia and LEPL - Education Management Information System		
	6.1.6 Preparation of the technical task required for developing the electronic quality management system for submitting accreditation applications for higher education programs and managing the electronic production process in collaboration with the Education Management Information System (EMIS)	Technical tasks, which take into account the specifics of the accreditation of the cluster of programmes, have been developed and agreed with EMIS	Technical Assignment Document agreed with EMIS				X	X	X	X	X	X	X	X	X					Higher Education Quality Assurance Service	Procurement and Logistics Department; Public Relations and Organizational Division.	Existing Resources	Administration expenses	Budget of the center		Existing Resources	The activity will be implemented in cooperation with the Education Management Information System.		
	6.1.7 Piloting updated standards for authorization of higher education institutions	In compliance with the new standards, authorization has been granted to at least two higher education institutions	Conclusions drawn up by a group of experts					X	X	X	X	X	X							Higher Education Quality Assurance Service	Procurement and Logistics Department; Public Relations and Organizational Division.	Existing Resources	Administration expenses	Budget of the center		Existing Resources			
	6.1.8 Facilitating the implementation of activities provided by the ETHICS project	The center participates in Responsible Conduct of Research: Research Integrity and Ethics in Georgian Universities (ETHICS) project, as a partner	Project reports, documentation confirming study visits.	X	X	X	X	X	X	X	X	X	X	X	X	X				Higher Education Quality Assurance Service	Procurement and Logistics Department; Financial Department; Public Relations and Organizational Division.	Existing Resources				ERASMUS+	Existing Resources	Coordinator, Ila State University	
	6.1.9 Facilitating the implementation of activities provided by the project PROFFORMANCE.	The Center participates in the project "Enhancement of special oral healthcare practice and lifelong learning among dental practitioners in Georgia (HEAL)" as a project partner	Project reports, documentation confirming study visits.	X	X	X	X	X	X	X	X	X	X	X	X	X				Higher Education Quality Assurance Service	Planning, Research and International Relations Department; Procurements and Logistics Department; Financial Division; PR and Organizational Division;	Existing Resources				ERASMUS+	Existing Resources		
	6.1.10 Facilitating the implementation of activities provided by the PROFFORMANCE- project	The center participates in PLA activities, consortium meetings (at least two meetings) and expert workshops (at least three meetings); A PLA meeting was held in Georgia; The Center participates in the development of the "Sustainability" component of the academic staff assessment tool and in the process of developing supporting resources	Documentation confirming PLA conducted in Georgia; Documentation confirming participation in consortium meetings and expert meetings	X	X	X	X	X	X	X	X	X	X	X	X	X				Planning, Research and International Relations Department	Higher Education Quality Assurance Service	Existing Resources				ERASMUS+	Existing Resources		
	6.1.11 Facilitating the implementation of the activities provided by the SQUARE project	The center participates in the project "Capacity building of implementing dual education in Georgian higher educations" as a project partner.	A report of 2024 Projects, building of implementing dual education in Georgian higher educations" as a project partner.	X	X	X	X	X	X	X	X	X	X	X	X	X				Legal Department	Qualifications Development Service, Higher Education Quality Assurance Service								
	6.1.12 Preparation of thematic analysis regarding the cluster accreditation in the fields of art studies	A specially created working group prepared a thematic analysis document. The objective of this activity is to analyze the assessment process of arts programs and incorporate the results of the analysis to enhance the evaluation process. A prepared document has been submitted for dissemination among stakeholders	A publicly published document for the familiarization of stakeholders	X	X	X	X	X	X	X	X	X	X	X	X	X				Higher Education Quality Assurance Service	Procurements and Logistics Department; Public Relations and Organizational Division, Planning, Research and International Relations Department;	Existing Resources	Administration expenses	Budget of the center		Existing Resources			
	6.1.13 Analysis of the selection procedure of authorization and accreditation councils and initiation of amendments	An analysis of the selection procedure for authorization and accreditation councils has been prepared, needs and international experience have been studied, and a document has been initiated to make certain amendments to it	Analysis document, initiated project	X	X	X	X	X	X										Higher Education Quality Assurance Service	Legal Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources				
6.1.14 Starting the development of distance education quality assurance mechanisms	The concept of distance education quality assurance mechanisms has been prepared, which includes the development of external quality assurance mechanisms and distance education recognition procedures	Concept of distance education quality assurance mechanisms, relevant documentary material								X	X	X	X	X				Higher Education Quality Assurance Service	Legal Department, Educational Services Development Department, Qualifications Development Department	Existing Resources	Administration expenses	Budget of the center		სსიპ "საგარეო უწყვეტი განათების ცენტრი"	The activity will be implemented in cooperation with the Ministry of Education and Science				

Task 6.2: Highly qualified experts are involved in the process of external quality assurance of higher education institutions and educational programs	6.2.1 Certification of the existing corps of accreditation experts in areas of business and administration: Code 041 (the process started in 2023)	At least 10 experts specializing in business and administration within the Corps of Accreditation Experts have successfully completed the certification process	Documentation confirming the certification results	X	X	X													Higher Education Quality Assurance Service	Human Resources Management and Documentation Department; Legal Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources		
	6.2.2 Announcing of a new competitions for the renewal and development of the Experts body to attract both local and international experts, including students and employers	To strengthen the accreditation expert body in the fields of arts, management, and administration, a competition has been conducted specifically for the fields of arts, personal services, and security services. At least 20 new experts have been selected	Confirmation documentation of updated expert pool	X	X	X	X	X	X	X	X	X	X	X	X					Higher Education Quality Assurance Service	Human Resources Management and Documentation Department; Legal Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources	
	6.2.3 Conducting of trainings, workshops and other supportive activities for the professional development of the Experts Corps of Authorization and Accreditation	Workshops and training sessions were held for at least 50 members of the Experts Pool of Authorization of higher education institutions and Accreditation of higher education programs	Training/workshops materials	X	X	X	X	X	X	X	X	X	X	X	X					Higher Education Quality Assurance Service	Procurements and Logistics Department; Financial Department; Qualifications Development Department; PR Department.	Existing Resources	Administration expenses	Budget of the center		Existing Resources	
	6.2.4 Development of the concept for a platform to support the activities and professional development of the authorization and accreditation expert corps, and its introduction to stakeholders	A concept for professional development support has been developed and discussed with stakeholders	Concept Document				X	X	X	X	X	X	X	X	X					Higher Education Quality Assurance Service	Procurements and Logistics Department; Financial Division; Planning, Research and International Relations Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources	Producing company
	6.2.5 Certification of the existing corps of accreditation experts in direction of fields	At least 30 experts in the respective fields of the accreditation expert corps have successfully completed the certification process. Fields: 011 Education 061 Information and communication technologies 072 Production and processing 081 Agriculture 082 Forestry 084 Veterinary 088 Interdisciplinary 104 Transport services	Documentation confirming the certification results											X	X	X	X			Higher Education Quality Assurance Service	Human Resources Management and Documentation Department; Legal Department	Existing Resources	Administration expenses	Budget of the center		Existing Resources	
Objective 7.1: HEI authorization standards and quality assurance mechanisms support the transparency and credibility of the authorization process.	7.1.1 Analysis of the results of institutions' self-evaluation	An analysis is prepared based on the pre-developed methodology for analyzing the results of self-evaluation, identifying areas for improvement	A developed analytical document, a ranked list of institutions, a report on the analysis of the self-evaluation results	X	X	X	X	X	X	X	X	X	X							Sub-programme for quality development of early and pre-school education	Early and preschool education and education quality assurance service	Invited resource	Administrative expenses	Budgetary sub-programme, administrative expenditure		Existing Resources	
	7.1.2 Preparation of the draft schedule of authorization of institutions and its submission to the Ministry of Education and Science of Georgia	A schedule for the authorization of institutions has been prepared, based on the analysis of the results of institutions' self-evaluation and Submitted to the Ministry of Education and Science of Georgia	Draft schedule of authorization of institutions, letter of initiation to the Ministry							X	X	X								Sub-programme for quality development of early and pre-school education	Early and preschool education and education quality assurance service, legal service	Invited resource	Administrative expenses	Budgetary sub-programme, administrative expenditure		Existing Resources	
	7.1.3 Strengthening the capacities of the members of the authorization council of institutions	In order to enhance the capacities of the members of the Institutions Authorization Council, at least one training/seminar has been held, covering substantive issues defined by the authorization standards and the procedures established by the temporary authorization rule	Training materials									X	X	X						Early and Preschool Education Quality Assurance Department	Public Relations and Organizational Division	Existing Resources	Administration expenses	Budget of the center		Existing Resources	Innovation, Inclusion and Quality Project - Georgia IQQ (IBRD) The activity will be funded by a donor
Objective 7.2 HEI quality assurance process involves high quality experts.	7.2.1 Formation of the pool of experts for authorization of early and/or preschool education institution	The pool of experts has been increased by at least 50 members in all four directions (quality assurance, curriculum, nutrition organization and ration nutritional value norms, sanitary and hygienic norms)	Order of the Director of the Center	X	X	X	X	X	X											Early and Preschool Education Quality Assurance Department	HR management and documentation department	Existing Resources	Administration expenses	Budget of the center		Existing Resources	
	7.2.2 Enhancing the capacity of the members of the pool of experts for the authorization of early childhood care and education institution and/or preschool care and education institution	At least one training/workshop/simulation visit with experts of each direction has been conducted, covering the substantive issues defined by the authorization standards and the procedures established by the temporary authorization rule	Training materials	X	X	X	X	X	X			X	X	X						Sub-programme for quality development of early and pre-school education	Early and preschool education and education quality assurance service	Existing resource / invited resource	Administrative expenses, sub-programme budget	Budget of the center		Existing Resources	The costs of the activity will be shared between the Innovation, Inclusion and Quality Project - Georgia IQQ (IBRD) and the subprogram budget
Objective 7.3 HEIs development-oriented activities (or enhancement of opportunities) are based on their need assessment, with use of the respective instruments.	7.3.1 Preparation of supporting guides/methodological materials/guidance documents for institutions in accordance with authorization standards	At least 5 supporting guides/methodological materials/guidance documents have been prepared in accordance with authorization standards	Developed supporting guides/methodological materials/guidance documents	X	X	X	X	X	X											Sub-programme for quality development of early and pre-school education	Early and preschool education and education quality assurance service	Invited resource	Administrative expenses, sub-programme budget	Budget subprogram		Existing Resources	
	7.3.2 Enhancing the capacity of the institution in relation to filling out the authorization application	At least 200 institutions have received training/informational meetings regarding filling out the authorization application	Training/ workshops materials									X	X	X						Sub-programme for quality development of early and pre-school education	Early and preschool education and education quality assurance service	Invited resource	Administrative expenses, sub-programme budget	Budget subprogram		Existing Resources	

Objective 7: External mechanisms for ensuring the quality assurance of early childhood and preschool education have been established, taking into account national characteristics and best international practices