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Order №121/N
Of the Minister of Education and Science of Georgia
10 December 2010 Tbilisi

**On the Approval of the Procedure of Calculation of Professional
Education Programmes in Credits**

Commensurate with Paragraph 5 of Article 10¹, Subparagraph 15 (r) of the Law of Georgia on Professional Education and Paragraph 2(1) of Article 3 of the Resolution of the Government of Georgia No.37 of 21 May 2004 on the Approval of the Charter of the Ministry of Education and Science of Georgia, **I hereby order:**

Article 1. The Procedure of Calculation of a Professional Education Programmes in Credits shall hereby be approved as presented in the Annex.

Article 2. This Order shall come in force upon its publication.

D.Shashikin

Procedure of Calculation of Professional Education Programmes in Credits

Article 1. General Provisions

This Procedure shall provide for the system of calculation of professional education programmes in credits by an institution implementing professional education programmes.

Article 2. Distribution of Credits

1. A credit is the volume of workload to be attained by a professional student for the acquisition of knowledge, skills and values, envisaged by a specific study course/module (workload).
2. The credits shall be allocated between the study courses/modules of a professional education programme. The overall workload, envisaged by a professional education programme shall include theoretical and practical components. The practical component shall constitute at least 40% of overall workload.
3. The allocation of credits between the components of a professional education programme should allow for the possibility of attainment of the learning outcome, envisaged by the study course/module.

Article 3. Learning Activities (Workload) of a Professional Student

1. One credit shall equal to the learning activities of a professional student during 25-30 astronomic hours.
2. Learning activities of a professional student for obtaining a credit within the framework of theoretical component shall cover the attendance of lectures/working in a working group, independent learning and preparation and sitting for examinations and within the framework of a practical component – practical training and sitting for examinations.

Article 4. Evaluation of Professional Student's Performance

1. A credit can be awarded only after the attainment of learning outcomes, envisaged by the syllabus, what shall be reflected in one of the positive grades envisaged by Paragraph 2(a) of this Article:
2. The Grading system shall allow:
 - a) for five positive grades:
 - a.a) (A) Excellent –91% and over of maximum grade;
 - a.b) (B) Very good –81-90% of maximum grade;
 - a.c) (C) Good – 71-80% of maximum grade;
 - a.d) (D) Satisfactory – 61-70% of maximum grade;
 - a.e) (E) Acceptable –51–60% of maximum grade;

b) two types of negative grades:

b.a) (FX) Fail – 41-50% of maximum grade, meaning that a professional student requires some more work before passing and is given a chance to sit an additional examination after independent work;

b.b) (F) Fail –40% and less of maximum grade, meaning that the work of a professional student is not acceptable and he/she has to study the subject anew.

3. Maximum grades for a study course/module shall be 100.

4. Single-case evaluation of the learning outcomes of a professional student – only on the basis of a final examination shall be inadmissible. Evaluation should include:

a) interim evaluation;

b) final examination evaluation.

5. A professional student shall be entitled to sit an additional examination when awarded a negative grade at a final examination within a period of at least 10 days.

Article 6. Transitional Provision

All the institutions implementing professional education programmes shall be required to move to credit system, envisaged by this procedure